

# Request for Educational Records

The San Francisco School

Founded 1966

[www.sfschool.org](http://www.sfschool.org)

300 Gaven Street  
San Francisco, CA 94134  
tel 415 239.5065  
fax 415 239.4833



## PARENT INSTRUCTIONS

Please fill out the form below, sign and date it. Then take the form along with the accompanying "Student Evaluation/Recommendation Form" to your child's *current school* so that records may be forwarded to The San Francisco School. Please be sure to sign this form below. The application is not considered complete until we receive the completed student evaluation.

## STUDENT INFORMATION

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Birth Date \_\_\_\_\_ Current Grade \_\_\_\_\_ Current School \_\_\_\_\_

## INSTRUCTIONS FOR CURRENT SCHOOL

The above named student has made an application to The San Francisco School. We ask that you forward to us the attached evaluation/recommendation form, the child's transcript, teacher reports, and any standardized testing which may be available to the following address. Please include information from 2 year prior, including current mid year progress report.

**The San Francisco School**  
**Attn: Admissions**  
300 Gaven Street  
San Francisco, CA 94134

Please send the educational records of my child to The San Francisco School.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

**300 Gaven Street, San Francisco, CA 94134 (415) 239-5065 Fax: (415) 239-4833**